

Administrative Review Procedure
NPDES Permit Applications for Stormwater Discharges Associated With
Construction Activities

In order for the Northampton County Conservation District to conduct timely application reviews of the National Pollutant Discharge Elimination System (NPDES) Permits for Stormwater Discharges Associated with Construction Activities the following procedure is established:

1. The Conservation District will provide notification, in writing, of a complete or incomplete application/Notice of Intent (NOI).
2. If the application/NOI is incomplete the applicant has 60 calendar days to complete and return to the Conservation District.
3. The applicant may request, in writing, for one extension (30 calendar days) prior to the expiration of the original 60 day time frame.
4. If no response, or the application/NOI remains incomplete, the application is withdrawn and considered closed.
5. Application fees are not refundable.

This procedure is in accordance with the revised (November 19, 2010) PA Title 25 – Chapter 102 Erosion and Sediment Control and Stormwater management Rules and Regulations.

(This procedure was adopted by the Northampton County Conservation District Board of Directors at its meeting of November 9, 2010. It supersedes the previous NPDES procedure as adopted on October 9, 2007).